

# 2011 MINT HILL FARMERS MARKET RULES

These rules are intended to be fair and to uphold the purpose of the market. The Mint Hill Farmers Market is sponsored by The Mint Hill Historical Society, a nonprofit organization that oversees the operation of the market. Its committee may modify or add to these rules at any time to better serve the market's interests.

**PURPOSE:** The Mint Hill Farmers Market was established in 2005 to encourage farming in the local area and to strengthen Mint Hill's sense of community. The market strives to be a blend of fresh marketplace and gathering spot for all members of the community in Mint Hill and our surrounding neighbors.

**TIME AND PLACE:** The Mint Hill Farmers Market operates from 9 am until 1:00 pm every Saturday, May 1 through September 24, 2011, in the grassy area by the Mint Hill Country Doctor's Museum at 7601 Matthews- Mint Hill Road.

## WHO CAN SELL?

Farmers, Gardeners, Bakers and Crafters

(A crafter being – a seller of handmade, home-oriented crafts.)

*Flea market/yard sale type crafts are not allowed.*

The market reserves the right to prevent duplicate products being sold at the market if the committee believes the number of vendors offering the same or a similar product is excessive.

## WHAT CAN BE SOLD AT MARKET?

1. Fresh/Dried vegetables
2. Fresh cut/ dried flowers and herbs
3. Any fruits, nuts or berries
4. Any plants or bulbs
5. Fresh Eggs
6. Fresh (not frozen) baked goods
7. Preserves, pickles, relishes, sauces, vinegars, jams or jellies
8. Baked goods must be fresh (i.e., made within 24 hours of market day)

Baked goods must be individually wrapped or, if warm, must be covered and protected from the environment at all times.

Fresh prepared foods must be packaged in individual containers and kept appropriately chilled during a market. Container labeling must make it clear these fresh foods should be promptly refrigerated and has a limited shelf life. Labeling must list ingredients, vendor's name and phone number.

All food must meet state and local health regulations. Compliance with these various health and government sales tax laws and rules, is the member's responsibility. All produce must be of top quality, to be determined by the market manager.

## WHAT CANNOT BE SOLD AT MARKET?

1. Baked goods that have been frozen.
2. Internal use medicines (i.e., tinctures)
4. No animals may be sold or given away at the market.

## APPLICATION PROCESS FOR VENDORS:

All applications received will be reviewed for compliance with market rules and determined if the prospective vendor's product(s) fits the market's needs.

All accepted vendors must attend the market's membership meeting on Saturday, April 23, 2011 at 10:00 am and shall pay their membership fee at that time.

## FEES:

Each vendor must become a member of the Mint Hill Historical Society. The annual fee is \$25.00. Individuals may share a booth space and business name but must pay individual membership fees. This is a yearly fee.

In addition, each vendor must pay a daily selling fee of \$10 for one space. Full-time vendors who sell for most of the season may opt to pay a reduced booth fee rates in exchange for prepaying in full at the beginning of the season:

~22 weeks paid in advance earns a 20% discount (\$8 per space) \$176 lump sum

~16 weeks paid in advance earns a 10% discount (\$9 a week) \$144 lump sum

Vendors must provide their own tents/awnings, tables, chairs, tablecloths, displays, signs, bags and all other necessary items for their booth. Exception - A limited number of tables will be for rent for full-time vendors.

### **MEMBERSHIP:**

Full-time Vendors: Members who reserve and pay in advance for 16 weeks or 21 weeks.

Full-time vendors who pay for 21 weeks in advance will receive

(1) 20% Off space fee(s)

(2) One Free Mint Hill Collectible Farmers Market t-shirt, hat or apron per each space reserved

Full-time vendors who pay for 16 weeks in advance will receive:

(1) 10% Off space fee(s).

Occasional Vendors: Members who sell at the market for less than 16 weeks must reserve their space on a weekly basis by contacting the market manager.

### **MARKET DAY PROCEDURES:**

The market manager is responsible for all space assignments.

Vendors must arrive at the market and be set up by 9:00 am. and are expected to maintain their booth until market closing at 1 pm.

Vendors are asked to contact the market manager or historical society office by Thursday if they are not able to attend the Saturday market.

All vendors reserving spaces will be held responsible for their space fee in the event of no show.

Some parking spaces are reserved for businesses, while other are for drop off and pick-up only. Vendor vehicles must be moved to designated parking areas no later than 8:45 am. Vendors will be allowed one hour after the market closes to clean up and leave the area. If a vendor has an emergency, they should contact the market manager.

All vendors must conduct themselves in a courteous and respectful manner in dealing with customers and other vendors. No "hawking" of products, distraction of customers from another vendor's booth, or disparaging of another vendor's goods will be tolerated. Each vendor is responsible for cleaning up the area around his or her booth. Consumption of alcoholic beverages is not permitted.

No Animals allowed on the MHHS grounds during the Farmers Market time.

### **LOCAL YOUTH OF NONPROFIT ORGANIZATIONS:**

The Farmers Market supports local nonprofit youth groups by allowing one FREE space per week for their use to promote their activities. A vendor application form must be submitted to the market manager, a minimum of one week in advance of requested dates. All youth group and nonprofit organizations must comply with all Market Rules and Procedures. Space assignments are for market day only and may vary each week.

### **SIGNS:**

Vendors can display a sign in a prominent place within their space an attractive, easy-to-read sign with their farm or business name and location. Vendors should post prices for all items. Prices should be fair market value.

***Anyone failing to comply with the rules may have his/her membership terminated with no refund of fees. Market management reserves the right to prohibit anyone from selling.***

Farmers Market Management

Barbara Lowe

Office 704-537-4744 Mobile 704-351-1624

southernstuccoinc@yahoo.com

# 2010 MINT HILL FARMERS MARKET APPLICATION

Thank you for your interest in the Mint Hill Farmers Market. Please read the Mint Hill Farmers Market Rules very carefully. Fill out this application form completely and mail it to:

Mint Hill Farmers Market, 7601 Matthews Mint Hill Road, Mint Hill ,NC 28227

Farmers Market Management  
Barbara Lowe  
Office 704-537-4744 Mobile 704-351-1624  
southernstuccoinc@yahoo.com

Applications received will be reviewed for compliance with market guidelines.

All accepted vendors must attend the market's membership meeting on Saturday, April 23, 2011 at 10:00 am and shall pay the membership fee at that time. Checks should be made payable to the Mint Hill Historical Society.

Business Name \_\_\_\_\_

Name of owner(s) \_\_\_\_\_

Phone number(s) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

When do you intend to start selling? \_\_\_\_\_

How many weeks do you plan to sell \_\_\_\_\_

Briefly describe the produce or product (s) you plan to sell at the market. Use back of paper if necessary.

\_\_\_\_\_  
\_\_\_\_\_

If you plan to sell items not on this list - you must have permission from the Market Manager before selling them. Please call the Market Manager so there's not a conflict of interest with other vendors:

*I acknowledge I have read and understand the policies and rules governing the operation of the Mint Hill Farmers Market and I will abide by these market policies and rules. I further agree to allow representatives of the market to visit the premises where the products I intend to sell are produced. As a condition of membership, I agree to release and hold harmless the Mint Hill Farmers Market, the Mint Hill Historical Society., its directors, officers and employees from all claims relating to property damage or personal injury to myself, my family members and employees arising from such membership; and from all claims relating to property damage or personal injury to myself, my family members, employees, guest, invitee's, and customers related to or arising from my presence on the market site or its parking area. Also, I assume the sole responsibility for any and all product liability claims related to the sale of my products at the market located at 7601 Matthews Mint Hill Road, Mint Hill, NC.*

*I (we), the undersigned, have read and agree to comply with the market guidelines; and take personal responsibility for compliance with any state health or tax regulations regarding the sale of goods at the Mint Hill Farmers Market.*

Signature (s) \_\_\_\_\_ Date \_\_\_\_\_

Signature (s) \_\_\_\_\_ Date \_\_\_\_\_

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Application received by \_\_\_\_\_ Date \_\_\_\_\_